

MEETING OF MAYOR AND COUNCIL
MINUTES –APRIL 1, 2020
7:00 PM

* MEETING CALLED TO ORDER at 7:12 P.M. Mayor Slavicek asked everyone to unmute their phones.

* CALLING OF THE ROLL – all present

Mayor Slavicek
Councilman Dzingleski
Councilwoman Carolan-Genthe
Councilman Duffy
Councilman Karczewski
Councilman Perez
Councilman Reid

In addition to the Council members: Matthew Crane Borough Administrator, Joseph Youssouf Borough Attorney, Dr. Michael Zarro Chief of Police, Paul Reed Director of Public Works and Jack Kramer OEM Coordinator were present.
On conference call from the Public was Kristen Dolce and John Nartowicz.

All recited the Pledge of Allegiance and the Mayor asked for a moment of silence for those we have lost and those struggling with Covid-19 and for our First Responders.

Our Borough Attorney said that due to the unusual circumstances this meeting is being held via a phone conference. The DCA as well as the LGS have provided guidelines and this is permitted as a legal meeting.

Jack Kraemer and Kevin Palmer have been working tirelessly. At this time, we have 5 positive results with 1 death. We are keeping the residents informed. The parks and recreation areas have been closed. The Borough employees are getting paid. An employee has been tested and we are waiting for the results.

Paul Reed makes daily rounds and doing curbside pickups. Deposits are being made. The residents can make payments online or put them in the drop box. E-mails are being answered.

Chief Zarro said the Police Department is operational and fully equipped. He wants to give a shout out to the OEM and to the residents who are in compliance.

The Fire Department has been having meetings. They're proactive and Chief Joe Reid said it's great to work with a great bunch of people. Thanks to all, remain proactive and sanitize everything.

Jack Kraemer, said we have 4 who have tested positive and 1 deceased. All decisions

made are very wisely and educated. Conference calls are held and there is no state of emergency.

The Mayor and Fire Chief Joe Reid have Red to the Rescue to help anyone in need and the Easter Bunny will tour the town on the fire truck. The Mayor congratulated everyone for doing their part. Keep washing your hands. Every 7 days a letter is sent out. The Mayor thanked Jack Kramer.

Mayor Slavicek said the Mayors have a weekly Conference call. Raritan Center will have 119 beds set up and the County is overseeing this. He has asked all to light a candle at our homes at 8:00 P.M. every night.

Councilman Karczewski said that testing for the Corona Covid-19 is being done and an appointment must be made. Tests are being performed if you are a first responder or symptomatic. Jack Kramer said testing will be done in Edison and South Brunswick as well as the PNC Art Center and Bergen Community College.

The Clerk read the Open Public Meeting Statement.

*** OPEN PUBLIC MEETINGS ACT STATEMENT**

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in accordance with the certification which will be entered in the minutes of this meeting.

*** PROCLAMATION**

A Proclamation was done by the Mayor thanking those who are on the frontlines.

***PUBLIC PORTION**

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2019. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

The meeting was opened to the Public

John Nartowicz, 2 Holly Manor Court had three questions:

1. What is the status of the Community Center? The Mayor said we are in negotiations and it can't be discussed.
2. Are they still going to clean the streets in April? They are scheduled for April 23.

3. He said he walks a lot and never sees any Police coverage. Chief Zarro assured him that there is coverage in town. Three officers leave and come. The only time they leave the town is if there is an emergency. Councilman Reid says he takes a trip around town and he has seen them on Main Street.

Kristen Dolce, 6 Avenue A said she is home and if there is anything, she can do to help to let her know. She asked why isn't Nixle being used to alert the people and keep them, updated with the numbers. Jack Kramer said things are on the website. Chief Zarro said he does not like to do so because with some people it brings fear.

* CONSENT AGENDA - RESOLUTION #2020 - 73

Report of Municipal Clerk, Tax Collector, Utility Revenue Collector

Resolutions:

#2020 – 66 - AMENDING RESOLUTION #2020-9

67 - TEMPORARY EMERGENCY APPROPRIATION # 2

68 - REFUND OF OVERPAYMENT

69 - AUTHORIZING THE BOROUGH OF HELMETTA TO ENTER
INTO AN INTERLOCAL SERVICE AGREEMENT WITH THE
COUNTY OF MIDDLESEX FOR PROVISION OF RECYCLING
COLLECTION AND MARKETING SERVICES OF DESIGNATED
RECYCLABLES

70 - REFUND OF RENTAL FEES

71 – AUTHORIZING THE BOROUGH OF HELMETTA TO SIGN
SUBGRANT AGREEMENT WITH THE COUNTY OF MIDDLESEX
FOR THE CDBG FUNDS

72 – PAYMENT OF BILL LIST

74 – RENEWAL OF CONTRACT WITH ENCON SERVICE COMPANY

MOTION – Councilman Reid

SECOND - Councilman Dzingsleski

ROLL CALL: 6 - 0

* ACCEPTANCE OF MINUTES: February 19, 2020

MOTION – Councilwoman Carolan-Genthe SECOND – Councilman Duffy

ROLL CALL: 6-0

* REPORTS of Mayor, Committees, Borough Attorney, Borough Administrator

Councilman Perez said that he reviewed the bills and they are routine items. They haven't had a finance meeting.

Councilman Karczewski said that perhaps we should reschedule the street sweeping with the quarantine the streets will be filled with cars with people being home.

Councilman Dzingsleski thanked everyone and he loves the Mayor's enthusiasm.

Councilman Duffy asked if a finance meeting will be held soon and he was told there will be one via conference call.

Councilwoman Carolan-Genthe thanked our First Responders. The schools have distance learning. Google classes are working out. The Principal is keeping in touch and the teachers are always available. Schools will be closed until April 19 and it will be revisited. We will be having Chalk the Walk and please support your local businesses.

Borough Administrator Matthew Crane said the AFS will be submitted within the week.

Paul Reed talked with the County about the curb by the Community Center and maybe instead of the Belgian Block it be a plain cement curb since it keeps on getting broken.

Joseph Youssef reminded everyone that Financial Disclosure statements are due on April 30.

The Mayor thanked everyone and reminded everyone to keep their social distance.

*** ADJOURNMENT**

There being no further business the meeting was adjourned at 7:55 P.M.

Sandra Bohinski, RMC
Municipal Clerk.

REPORT OF MUNICIPAL CLERK

FEBRUARY 2020

Certified Copy	\$10.00
Marriage Licenses	\$28.00
Marriage Ceremony	<u>\$75.00</u>
	\$141.00

Dog & Cat Licenses	\$249.00
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BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: FEBRUARY 2020

DATED: 3/12/2020

TAXES 2019 3,803.26
TAXES 2020 863,793.03
TAXES 2021

DISBURSEMENTS
INTEREST 499.29

COSTS FOR TAX SALE
LIEN REDEMPTION + INT 4,153.37
RECORDING FEES 117.00
DUPLICATE CERT 20.00
DUPLICATE BILL
TAX SALE PREMIUMS

TOTAL 872,385.95

TAX COLLECTORS TRUST

PRIOR BALANCE
DEPOSITS
INT

DISBURSEMENTS

LIEN REDEMPTION/S \$27,715.57
\$859.47 CK TO W&S
28,575.04
19,967.69
Statement Bal
2/29/2020

BANK BALANCE
LEDGER BALANCE

Tina McDermott

TINA MCDERMOTT
TAX COLLECTOR

ADJUSTMENTS

VET DISALLOWED 250.00

250.00

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	45,346.96	(49,639.46)	(4,292.50)
2020	1,457,840.90	(111.16)	1,457,729.74

Ledger Bal

43,350.91
\$5,129.84
\$61.98
48,542.73

[illegible]

March 5, 2020
06:45 PM

BOROUGH OF HELMETTA
Cash Receipts Totals from 02/01/20 to 02/29/20

Page No: 1

Range: Block: First to Last Range of Util Accounts: First to Last
 Lot:
 Qual:
 Range of Codes: First to Last Range of Years: First to 2021 Range of Periods: 1 to 12
 Range of Batch Ids: First to Last Range of Dates: 02/01/20 to 02/29/20
 Range of Sections: First to Last Name to Print: Bill To
 Range of Spec Tax Codes: First to Last Print Ref Num: N Print Utility w/Block/Lot/Qual: N
 Payment Type Includes: Tax: Y Sp Charges: Y Lien: Y Sp Assmnt: Y Water: N Sewer: N
 Voucher Agency: N Animal: N Misc: Y
 Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N
 Range of Installment Due Dates: First to Last
 Print Miscellaneous w/Block/Lot/Qual: N Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2019	2020	2021		
001 Property Taxes	622	0.00	3,803.26	863,793.03	0.00	499.29	868,095.58
Tax Payments	622	0.00	3,803.26	863,793.03	0.00	499.29	868,095.58
LLR Lien Redemption	27	3,281.74	0.00	0.00	0.00	871.63	4,153.37
REC Recording Fees	1	117.00	0.00	0.00	0.00	0.00	117.00
Lien Payments	28	3,398.74	0.00	0.00	0.00	871.63	4,270.37
022 DUPLICATE BILL TAXES	4	20.00	0.00	0.00	0.00	0.00	20.00
Misc Payments	4	20.00	0.00	0.00	0.00	0.00	20.00
Payments Total:	654	3,418.74	3,803.26	863,793.03	0.00	1,370.92	872,385.95
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	654	3,418.74	3,803.26	863,793.03	0.00	1,370.92	872,385.95

Total Cash: 9,332.56
 Total Check: 860,021.89
 Total Credit: 3,031.50

March 5, 2020
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BOROUGH OF HELMETTA
Adjustment Report By Block/Lot/Qual

Page No: 1

Range: Block: First to Last
Lot:
Qual:

Bill Year Range: 2020 to 2020
Bill Period Range: 1 to 4
Date Range: First to 02/29/20
System Date Range: 02/01/20 to 02/29/20

Adjust Code Range: First to Last
Name/Location To Print: Owner Name
Page Break After Totals: N
Include Adjustment Type: All

Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2020							
054	Vet Disallowed	1	250.00	0.00	0.00	250.00	1
088	LIENHOLDER PAYMENT	8	821.02	0.00	0.00	821.02	0
		9	1,071.02	0.00	0.00	1,071.02	1
Totals for All Years:							
054	Vet Disallowed	1	250.00	0.00	0.00	250.00	1
088	LIENHOLDER PAYMENT	8	821.02	0.00	0.00	821.02	0
		9	1,071.02	0.00	0.00	1,071.02	1

TAX COLLECTOR'S TRUST ACCOUNT - BOROUGH OF HELMETTA							Ck Register	CLEARED	
DATE	CK#	SOURCE	NATURE OF ITEM	CK AMT	cl	DEP AMT	BALANCE	BALANCE	NOTES
12/31/19							\$32,261.75	\$32,261.75	Balance as of 12/31/19 statement
1/16/20		18-00009	Lien Redemption		X	\$11,015.57	\$43,277.32	\$43,277.32	
1/31/20		INTEREST PAID			X	\$73.59	\$43,350.91	\$43,350.91	Balance as of 1/31/20 statement
2/6/20	1402	18-00009	11,015.57 prin, 16,700 prem	\$27,715.57	x		\$15,635.34	\$15,635.34	
2/20/20		16-00013	Lien Redemption		x	\$5,129.84	\$20,765.18	\$20,765.18	redemption \$4,270.37 bal to w/s
2/20/20	1403	16-00013	water/swr	\$859.47	x		\$19,905.71	\$19,905.71	
2/29/20		INTEREST PAID			X	\$61.98	\$19,967.69	\$19,967.69	Balance as of 2/29/20 statement



591-595 Avenue C
Bayonne, NJ 07002

Address Service Requested

Find us on
Facebook 1-800-680-6872
www.bcb.bank

PAGE: 1 of 4
PRIMARY: XXXXXXXXXXXXX3028
DATE: 02/28/2020

17431 0.8350

TR 00000

Borough Of Helmetta
Helmetta Tax Collection Trust Fund
51 Main Street
Helmetta, NJ 08828-1127

COMING SOON!

*We are
expanding our
footprint
269 Ferry Street
Newark, NJ*

LOCAL GOVERNMENT TIERED

ACCOUNT: XXXXXXXXXXXXX3028

BOROUGH OF HELMETTA
HELMETTA TAX COLLECTION TRUST FUND

ACCOUNT SUMMARY

LOCAL GOVERNMENT TIERED		IMAGES	2
ACCOUNT NUMBER	XXXXXXXXXXXX3028	STATEMENT DATES	2/03/20 THRU 3/01/20
PREVIOUS BALANCE	43,350.91	DAYS IN THIS STATEMENT PERIOD	28
1 DEPOSITS/CREDITS	5,129.84	AVERAGE LEDGER	32,997.94
2 CHECKS/DEBITS	28,575.04	AVERAGE COLLECTED	32,997.94
SERVICE CHARGE	0.00	INTEREST EARNED	57.81
INTEREST PAID	61.98	ANNUAL PERCENTAGE YIELD EARNED	2.31 %
CURRENT BALANCE	19,967.69	2020 INTEREST PAID	135.57

BCB Bank
20 YEARS OF
IMPACTING COMMUNITIES
COMMUNITY BANKING AT ITS BEST

#BCBMakingAnImpact

FDIC

Privacy Notice Statement

BCB Community Bank's Privacy Notice is available on the bank's website at www.bcb.bank under the Privacy Notice tab on the bottom of the webpage. Please note that there have been no changes to the bank's practices regarding privacy. If you would like a paper copy of the bank's Privacy Notice, please call 1-800-680-6872.



LOCAL GOVERNMENT TIERED

ACCOUNT: XXXXXXXXXXXX3028

TRANSACTIONS

DATE	DESCRIPTION	DEBITS	CREDITS
02/19	TOTAL OF 1 CHECK PRESENTED	27,715.57	
02/21	RDC DEPOSIT		5,129.84
02/21	TOTAL OF 1 CHECK PRESENTED	859.47	
02/29	INTEREST DEPOSIT		61.98

CHECKS

DATE	CHECK NO.	AMOUNT	DATE	CHECK NO.	AMOUNT
02/19	1402	27,715.57	02/21	1403	859.47

* INDICATES A GAP IN THE CHECK NUMBER SEQUENCE

INTEREST RATE

DATE	RATE
02/02	2.250000%

1402

BOROUGH OF HELMETTA
TAX COLLECTOR TRUST FUND
61 LAKE STREET
HELMETTA, NJ 08828

DATE 2/16/2020 55-1312912

PAY TO THE ORDER OF US Bank Cst Action Holding Inc. \$ 27,715.57

Twenty seven thousand seven hundred fifteen 57 DOLLARS

FOR BCB (11015.57 + 16700.22)

Chia Medrano

⑈001402⑈ ⑈021213520⑈ ⑈1414003028⑈

1402 \$27715.57 02/19/2020

1403

BOROUGH OF HELMETTA
TAX COLLECTOR TRUST FUND
61 LAKE STREET
HELMETTA, NJ 08828

DATE 2/20/2020 55-1312912

PAY TO THE ORDER OF Borough of Helmetta \$ 859.47

Eight hundred fifty nine 47 DOLLARS

FOR Water/Sewer #632

Chia Medrano

⑈001403⑈ ⑈021213520⑈ ⑈1414003028⑈

1403 \$859.47 02/21/2020

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BOROUGH OF HELMETTA
Totals Only Tax Account Status Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y
Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: Y
Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N
As Of Date: 02/29/20 Assessed Value/SPTX Code Year: 2020

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,429,965.73	1,429,960.52	0.00	0.00	2,859,926.25
Added/Omitted	1,188.51	1,188.49	0.00	0.00	2,377.00
Other Billing	750.00	0.00	500.00	0.00	1,250.00
Balance Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Payments (Prin)	1,377,003.12	28,709.25	111.14	0.00	1,405,823.51
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	54,901.12	1,402,439.76	388.86	0.00	1,457,729.74
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	54,901.12	1,402,439.76	388.86	0.00	1,457,729.74
Payments (Intr)	279.49	0.00	0.00	0.00	279.49
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 4,292.50-
Current Balance: 1,457,729.74
Total Balance: 1,453,437.24

2020 DEDUCTIONS

Number of Accts: 1021
Land Value: 83,883,684
Improvement Value: 139,195,146
Limited Exemptions: 0
Net Taxable Value: 223,039,058

Senior Citizen 4
Disabled Person 5
Surviving Spouse 0
Veteran 42
Widow of Veteran 3

NOTE: Zero balance accounts ARE included on the total pages.

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2020/1 - 2020/4

TAX LEVY

Original (Original Billed + Deduction Amounts)
Added
Omitted
Omitted/Added
Rollback
Prelim Adjustments
089 Billing Adjustment
TOTAL LEVY

2,873,426.25
2,377.00
0.00
0.00
0.00
0.00
0.00

2,875,803.25

2020 DEDUCTIONS

Senior Citizen (4) x 250.00
Disabled Person (5) x 250.00
Surviving Spouse (0) x 250.00
Veteran (42) x 250.00
Widow of Veteran (3) x 250.00
TOTAL DEDUCTION AMOUNTS 2020/1 - 2020/4

1,000.00
1,250.00
0.00
10,500.00
750.00

(13,500.00)
2,862,303.25

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/20)

001 Property Taxes

Total from Prior Year

58,978.33

58,978.33

Current Year (01/01/20 - 12/31/20)

001 Property Taxes

Total Current Year

1,346,845.18

1,346,845.18

Subsequent Year (after 12/31/20)

Total Subsequent Year

0.00

1,405,823.51

TOTAL COLLECTIONS

NSF REVERSALS

TOTAL NSF REVERSALS

0.00

(1,405,823.51)

TOTAL COLLECTIONS less NSF REVERSALS

COLLECTOR ADJUSTMENTS

051 Src Allowed
052 Src Disallowed
053 Vet Allowed
054 Vet Disallowed
055 Dis Allowed
056 Dis Disallowed
057 Ssp Allowed
058 Ssp Disallowed
059 Wid Allowed
060 Wid Disallowed
061 Lien - Transfer Exst
062 Foreclosure
063 Transfer Overpayment
064 Refund Overpayment
069 Cancelled - Resolutn
070 County Board Judgmt
071 Miscellaneous

Debit
0.00
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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 3

072 State Tax Appeal	0.00	0.00	0.00	
073 Lien - Establish New	0.00	0.00	0.00	
074 Lien - Transfer O.B.	0.00	0.00	0.00	
075 Arrears - Transfer	0.00	0.00	0.00	
076 6% Penalty	0.00	0.00	0.00	
077 Lien Estab New Pnlty	0.00	0.00	0.00	
078 Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079 Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080 Credit Interest	0.00	0.00	0.00	
081 POST WRONG PROP	0.00	0.00	0.00	
082 TRANSFER PAYMENT	0.00	0.00	0.00	
083 Charge Interest	0.00	0.00	0.00	
084 Disabled Vet Exempt	0.00	0.00	0.00	
085 Transf to Water/Sewr	0.00	0.00	0.00	
086 NSF CHECK	0.00	0.00	0.00	
087 Transfer Balance	0.00	0.00	0.00	
088 LIENHOLDER PAYMENT	0.00	0.00	0.00	
090 SPECIAL CHARGE	0.00	0.00	0.00	
091 LIEN - SP CHRG MISC	0.00	0.00	0.00	0
152 Senior Chargeback	0.00	0.00	0.00	0
156 Disabled Chargeback	0.00	0.00	0.00	0
158 SSP Chargeback	0.00	0.00	0.00	
HB HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR HOMESTEAD REBATE	0.00	0.00	0.00	
MIS MISC	0.00	0.00	0.00	
RVR RVRSL ADJ	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4</u>
	1,250.00	0.00	1,250.00	

1,250.00

TOTAL ADJUSTMENTS

BALANCE 2020/1 - 2020/4
Credit Balances
Debit Balances
TOTAL BALANCE 2020/1 - 2020/4

111.16-
1,457,840.90
1,457,729.74

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 4

	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

BOROUGH OF HELMETTA

2019

DELINQUENT TAXES

as of 2/29/2020

	TOTAL	Penalty	2019
new lien			
LESS:			
DECEMBER	57,464.67		57,464.67
JANUARY	57,464.67	(8,314.45)	49,150.22
FEBRUARY	49,150.22	(3,803.26)	45,346.96
MARCH			
APRIL			
MAY			
JUNE			
JULY			
AUGUST			
SEPTEMBER			
OCTOBER			
NOVEMBER			
BALANCE			\$ 45,346.96

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BOROUGH OF HELMETTA
Totals Only Tax Account Delinquent Report

Page No: 1

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00
Lot: Bill Year Range: 2019 to 2019 Include Prior Yr/Prd In Balance: N
Qual: Bill Period Range: 1 to 4 Include Interest Through: 02/29/20
As Of Date: 02/29/20 Assessed Value/SPTX Code Year: 2019 Include Tax Sp Charges: N
Include Utility Due As Of 02/29/20: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	27,639.26	27,639.17	28,364.40	28,364.33	112,007.16
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	183.30	0.00	444.35	261.05
Balance Adjustments (Prin)	0.00	0.00	195.91	175.91	20.00
Payments (Prin)	21,113.43	19,851.21	15,861.50	10,115.11	66,941.25
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,525.83	7,604.66	12,698.81	18,517.66	45,346.96
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,525.83	7,604.66	12,698.81	18,517.66	45,346.96
Payments (Intr)	1,555.49	1,140.66	732.02	467.74	3,895.91
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	45,346.96				
Total Per Diem Interest:	2,785.53				
Total Balance:	48,132.49				

2019 DEDUCTIONS

Number of Accts: 20
Land Value: 1,674,200
Improvement Value: 1,951,800
Limited Exemptions: 0
Net Taxable Value: 3,626,000

Senior Citizen 0
Disabled Person 0
Surviving Spouse 0
Veteran 0
Widow of Veteran 0

NOTE: Balance includes Bill Year/Period Range Only.
NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

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BOROUGH OF HELMETTA
Totals Only Tax Account Status Report

Page No: 1

Range: Block: First	to Last	Property Class Range: First to Last	Include Zero Balances: Y
Lot:		Bill Year Range: 2019 to 2019	Include Prior Yr/Prd In Balance: Y
Qual:		Bill Period Range: 1 to 4	Direct Withdraw Accounts Only: N
As Of Date: 02/29/20		Assessed Value/SPTX Code Year: 2019	

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,407,166.39	1,407,161.12	1,449,739.64	1,449,733.73	5,713,800.88
Added/Omitted	3,023.87	3,023.83	0.00	2,251.60	8,299.30
Other Billing	500.00	46,338.43	1,000.00	43,996.63	88,835.06
Balance Adjustments (Prin)	2,297.51	1,101.94	4,116.23	52,154.50	49,233.84
Payments (Prin)	1,401,866.92	1,357,343.80	1,442,157.06	1,386,956.00	5,588,323.78
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,525.83	7,604.66	12,698.81	31,121.80	4,292.50
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,525.83	7,604.66	12,698.81	31,121.80	4,292.50
Payments (Intr)	3,008.46	2,377.75	1,654.58	1,123.52	8,164.31
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	4,292.50				
Total Balance:	4,292.50				

2019 DEDUCTIONS

Number of Accts: 1021
Land Value: 83,884,044
Improvement Value: 139,130,816
Limited Exemptions: 0
Net Taxable Value: 222,974,378

Senior Citizen 4
Disabled Person 5
Surviving Spouse 0
Veteran 42
Widow of Veteran 3

NOTE: Zero balance accounts ARE included on the total pages.

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

Page No: 2

TAX YEAR 2019/1 - 2019/4

TAX LEVY		
Original (Original Billed + Deduction Amounts)	5,727,300.88	
Added	8,299.30	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments	0.00	
089 Billing Adjustment		5,735,600.18
TOTAL LEVY		

2019 DEDUCTIONS			
Senior Citizen (4) x 250.00	1,000.00		
Disabled Person (5) x 250.00	1,250.00		
Surviving Spouse (0) x 250.00	0.00		
Veteran (42) x 250.00	10,500.00		
Widow of Veteran (3) x 250.00	750.00		
TOTAL DEDUCTION AMOUNTS 2019/1 - 2019/4		(13,500.00)	
		5,722,100.18	

TOTAL LEVY TO BE COLLECTED

COLLECTIONS

Prepaid from Prior Year (before 01/01/19)		
001 Property Taxes	42,495.40	
Total from Prior Year		42,495.40

Current Year (01/01/19 - 12/31/19)		
001 Property Taxes	5,520,338.36	
006 LIENHOLDER TAXES	10,098.64	
011 Omitted/Added Taxes	3,273.67	
Total Current Year		5,533,710.67

Subsequent Year (after 12/31/19)		
001 Property Taxes	12,117.71	
Total Subsequent Year		12,117.71
		5,588,323.78

TOTAL COLLECTIONS

NSF REVERSALS		
TOTAL NSF REVERSALS		0.00

TOTAL COLLECTIONS less NSF REVERSALS

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	0.00	0.00	0
052 Src Disallowed	500.00	250.00-	250.00	2
053 vet Allowed	0.00	250.00-	250.00-	1
054 vet Disallowed	1,000.00	250.00-	750.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	750.00	0.00	750.00	3
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	0.00	0.00	0
060 wid Disallowed	250.00	0.00	250.00	1
061 Lien - Transfer Exst	0.00	2,483.56-	2,483.56-	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	145,598.30	192,618.58-	47,020.28-	
064 Refund Overpayment	0.00	0.00	0.00	

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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069	Cancelled - Resolutn	0.00	0.00	0.00	
070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	627.65	0.00	627.65	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	20.00	0.00	20.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	0
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	
HB	HOMESTEAD BENEFIT	0.00	44,624.28-	44,624.28-	
HR	HOMESTEAD REBATE	0.00	46,338.43-	46,338.43-	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>148,745.95</u>	<u>286,814.85-</u>	<u>138,068.90-</u>	<u>11</u>
	TOTAL ADJUSTMENTS			<u>138,068.90-</u>	
BALANCE	2019/1 - 2019/4			49,639.46-	
	Credit Balances			<u>45,346.96</u>	
	Debit Balances				<u>4,292.50-</u>
	TOTAL BALANCE 2019/1 - 2019/4				

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BOROUGH OF HELMETTA
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

Water/Sewer Receipts Report

January 2020

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2019 Principal	\$ 5,071.86	\$ 4,168.96	\$ 9,240.82
2020 Principal	27,939.38	31,000.51	58,939.89
2020 Overpayments	<u>368.12</u>	<u>815.25</u>	<u>1,183.37</u>
Subtotal	33,379.36	35,984.72	69,364.08
Interest	<u>85.09</u>	<u>95.58</u>	<u>180.67</u>
Subtotal	33,464.45	36,080.30	69,544.75
Lien Holder Payments	-	-	-
Lien Holder Interest	-	-	-
Subtotal	33,464.45	36,080.30	69,544.75
Final Water Reads	40.00	-	40.00
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 33,504.45</u>	<u>\$ 36,080.30</u>	<u>\$ 69,584.75</u>

Carol Feig
Utility Revenue Collector

Water/Sewer Receipts Report

February 2020

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2019 Principal	\$ 4,761.56	\$ 4,475.03	\$ 9,236.59
2020 Principal	59,683.87	73,026.95	132,710.82
2020 Overpayments	<u>577.14</u>	<u>438.05</u>	<u>1,015.19</u>
Subtotal	65,022.57	77,940.03	142,962.60
Interest	<u>146.52</u>	<u>140.63</u>	<u>287.15</u>
Subtotal	65,169.09	78,080.66	143,249.75
Lien Holder Payments	363.21	456.00	819.21
Lien Holder Interest	0.81	1.00	1.81
Subtotal	65,533.11	78,537.66	144,070.77
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 65,533.11</u>	<u>\$ 78,537.66</u>	<u>\$ 144,070.77</u>

Carol Feig
Utility Revenue Collector

Proclamation

THANKING THOSE ON THE FRONTLINES

WHEREAS, in December of 2019 a novel coronavirus outbreak began in Wuban, China and since then has touched almost every corner of the world and has shuttered villages, towns, cities, and healthcare facilities; and

WHEREAS, hundreds of thousands of people around the world have become sickened and many have died due to this outbreak; and

WHEREAS, the novel coronavirus is also known as Covid-19, "CO" stands for coronavirus, "VI" is for virus, and "D" for disease; and

WHEREAS, the first (1st) case of Covid-19 hit the United States February 2020 and since then has transmitted throughout the Country, leaving thousands on the frontlines to combat this virus by working long hours as they assist those in need in our communities; and

WHEREAS, around the Country millions of healthcare professionals, first responders, government employees, warehouse operators, truck drivers, postal workers, delivery workers, construction workers, grocery store clerks, gas attendants and public servants are fighting this pandemic and helping to ensure the health, well-being, and safety of the citizens of Helmetta Borough, the County of Middlesex, the State of New Jersey, and the United States of America; and

WHEREAS, these individuals on the frontline are heroes because of their enduring and selfless dedication to their fellow citizens as they continue to work in dangerous conditions, particularly healthcare workers experiencing a short supply of protective gear; and

WHEREAS, the Country is at war with this pandemic and the great people that Americans rely on in this time are unmatched in any and all regards;

NOW THEREFORE BE IT RESOLVED that the Mayor and Borough Council of Helmetta extend their sincere gratitude to all of these heroes who continue to sacrifice for the sake of the residents of Helmetta Borough and the Country;

BE IT FURTHER RESOLVED THAT THE Mayor and the Borough Council extend a personal thank you to every frontline worker and are grateful for everything they are doing for our citizens and calls on all residents of Helmetta, residents of the County of Middlesex, residents of the State of New Jersey, and across the Country to also extend their gratitude for every frontline worker risking their personal health and the health of those they love. We are forever grateful for everything all these heroes do.

Given under my hand and the Great Seal of the Borough of Helmetta, this First day of April in the Year Two Thousand Twenty.



Chris Slavicek, Mayor

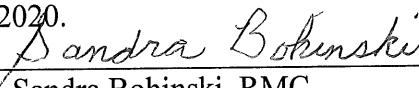
**Resolution
#2020-66
AMENDING RESOLUTIONS #2020-9**

BE IT RESOLVED, by the Borough Council of the Borough of Helmetta, that the following resolution to change the hourly rate from \$150.00 to \$160.00.

	<u>Motion</u>		<u>Aye</u>	<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>		<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski			✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 1st day of April 2020.



Sandra Bohinski, RMC
Municipal Clerk

BOROUGH OF HELMETTA

RESOLUTION #2020- 67

TEMPORARY EMERGENCY APPROPRIATION #2

WHEREAS, an emergency condition has arisen in the 2020 Operating Budgets with respect to additional cost prior to the adoption of the budget, N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation, and;

WHEREAS, the total Emergency Temporary Resolutions adopted in the year 2019 pursuant to the provisions of N.J.S.A. 40A:4-20 (Chapter 96, P.L. 1951 as amended) including this resolution totals \$452,000.00 (four hundred fifty-two thousand dollars), and;

Now, therefore, be it resolved that in accordance with N.J.S.A. 40A:4-20:

1. An Emergency Temporary Appropriation be and the same is hereby made for:

Current Fund		
Municipal Clerk		
0-01-20-120-010	Salaries & Wages	5,000.00
Administrator		
0-01-20-701-010	Salaries & Wages	5,000.00
Finance		
0-01-20-705-010	Salaries & Wages	5,000.00
Revenue Admin Tax Collector		
0-01-20-708-010	Salaries & Wages	2,000.00
Tax Assessor S&W		
0-01-20-710-010	Salaries & Wages	2,000.00
Planning Board		
0-01-21-720-020	Other Expenses	2,000.00
Health Insurance Employee		
0-01-23-733-020	Other Expenses	25,000.00
Fire Department		
0-01-25-749-020	Other Expenses	10,000.00
Animal Control		
0-01-27-788-010	Other Expenses	1,000.00
Electricity		
0-01-31-825-020	Other Expenses	5,000.00
Telephone Costs		
0-01-31-827-020	Other Expenses	5,000.00
Natural Gas		
0-01-31-829-020	Other Expenses	5,000.00
Postage		
0-01-31-831-020	Other Expenses	1,000.00
Copying		
0-01-31-832-020	Other Expenses	1,000.00

Landfill/Disposal Solid Waste		
0-01-32-837-020	Other Expenses	10,000.00
Municipal Court		
0-01-42-855-020	Salaries & Wages	4,000.00
0-01-42-855-020	Other Expenses	2,000.00
Interlocal & Shared Services		
Police Services-Spotswood		
0-01-43-746-030		133,000.00
Spotswood EMS		
0-01-43-747-020		5,000.00
Spotswood Trash Removal		
0-01-43-770-020		14,000.00
Middlesex CO Recycling		
0-01-43-786-020		10,000.00
Total Current Fund		252,000.00
Water Operating Fund		
Purchase of Water		
0-05-55-500-025		100,000.00
Total Water Fund		100,000.00
Sewer Operating Fund		
Monroe MUA Charges		
0-07-55-500-023		100,000.00
Total Sewer Fund		100,000.00
Grand Total		452,000.00

	<u>Motion</u>		<u>Aye</u>	<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>		<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski			✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 1st day of April 2020.

Sandra Bohinski
Sandra Bohinski, RMC
Municipal Clerk

RESOLUTION
#2020-68
REFUND OF OVERPAYMENT
25 RAILROAD AVENUE

WHEREAS, the property located at 25 Railroad Avenue sewer account was overpaid

WHEREAS, at the time there was a payment made by Commonwealth Title of \$114.00 for sewer; and


WHEREAS, Commonwealth Title made a payment and erroneously sent out their check which was originally cashed and are now asking for a refund;

NOW, THEREFORE BE IT RESOLVED that a check be issues to Commonwealth Title, 64 West Main Street, Freehold, NJ 07728, in the amount of \$114.00

	<u>Motion</u>		<u>Aye</u>	<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>		<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski			✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 1st day of April 2020.



Sandra Bohinski, RMC
Municipal Clerk

COMMONWEALTH TITLE-MONMOUTH AGENCY

64 West Main Street
Freehold, NJ 07728
Phone (732) 431-0540 Fax (732) 431-9439

March 6, 2020

To: Carol

Fax: 732-521-1263

Re:	Title G-72918
Property:	25 Railroad Avenue, Borough of Helmetta, County of Middlesex
Seller:	Estate of Weston Richards
Buyer:	Santo Intravartolo

In regards to our telephone conversation concerning sewer account 68-0 which has an overpayment of \$114.00 for the reason that two payments were made on this account. The first payment was made on January 27, 2020 by Andrew Tancredi, executor of the Estate of Winston Richard, and our payment that was sent to you on January 31, 2020 for the first quarter 2020 sewer (copy of our letter attached) and was applied February 10, 2020.

Therefore, we are requesting that our payment be returned to Commonwealth Title.

Many Thanks



Patricia A. Clayton

March 6,
10:38 AM

BOROUGH OF HELMETTA
Utility Account Status By Account Id

Page No: 1

Range: 68-0 to 68-0
Year: First to Last
Period: 1 to 12
Date: First to 12/31/20
Cycle: First to Last
Section: First to Last
Print Service Debit/Credit Only:
Include Service Type: Water: Y Sewer: Y

Account Type: First to Last
Include Prior Year/Prd in Bal: Y
Include Zero Bal: Y
Exclude Non-NSF Reversed Payments: N
Status: Active/Inactive

Order By: Date
Report Type: Detail
Print Block/Lot/Qual: N
Name to Print: Bill To
Location to Print: Property

* Overpayment amount applied to periods outside the range is not displayed

Account Id	Type	Section	Property Location						
Bill To Name			Address						
Cycle									
Date	Type	Yr/Prd	Code Meth Check No	Description	Apply To	Principal	Interest	Balance	
68-0	R01		25 RAILROAD AVE						
INTRAVARTOLO, SANTO			25 RAILROAD AVE.	HELMETTA, NJ	08828				
Water: 1	Sewer: 1								
02/10/20	Overpayment	Water	002 CK 50671	COMMONWEALTH TITLE		114.00-	0.00	114.00-	
01/27/20	Payment	20 1 Sewer	003 CK 142			114.00-	0.00	0.00	
01/27/20	Payment	20 1 Water	002 CK 142			67.74-	0.00	114.00	
01/17/20	Bill	20 1 Sewer	SR1			114.00		181.74	
01/17/20	Bill	20 1 Water	WR1			67.74		67.74	
10/30/19	Payment	19 4 Sewer	003 CK 132			114.00-	0.00	0.00	
10/30/19	Payment	19 4 Water	002 CK 132			67.74-	0.00	114.00	
10/18/19	Bill	19 4 Sewer	SR1			114.00		181.74	
10/18/19	Bill	19 4 Water	WR1			67.74		67.74	
07/24/19	Payment	19 3 Sewer	003 CK 118			114.00-	0.00	0.00	
07/24/19	Payment	19 3 Water	002 CK 118			67.74-	0.00	114.00	
07/12/19	Bill	19 3 Sewer	SR1			114.00		181.74	
07/12/19	Bill	19 3 Water	WR1			67.74		67.74	
04/24/19	Payment	19 2 Sewer	003 CK H0107			114.00-	0.00	0.00	
04/24/19	Payment	19 2 Water	002 CK H0107			67.74-	0.00	114.00	
04/16/19	Bill	19 2 Sewer	SR1			114.00		181.74	
04/16/19	Bill	19 2 Water	WR1			67.74		67.74	
02/01/19	Payment	19 1 Sewer	003 CK 25645754676	MONEYORDER		114.00-	0.00	0.00	
02/01/19	Payment	19 1 Water	002 CK 25645754676	MONEYORDER		67.74-	0.00	114.00	
01/14/19	Bill	19 1 Sewer	SR1			114.00		181.74	
01/14/19	Bill	19 1 Water	WR1			67.74		67.74	
11/07/18	Payment	18 4 Sewer	003 CK 25239235072	MONEYORDER		114.00-	0.00	0.00	
11/07/18	Payment	18 4 Water	002 CK 25239235072	MONEYORDER		67.74-	0.00	114.00	
10/17/18	Bill	18 4 Sewer	SR1			114.00		181.74	
10/17/18	Bill	18 4 Water	WR1			67.74		67.74	
08/01/18	Payment	18 3 Sewer	003 CK 25239229031	MONEYORDER		114.00-	0.00	0.00	
08/01/18	Payment	18 3 Water	002 CK 25239229031	MONEYORDER		67.74-	0.00	114.00	
07/18/18	Bill	18 3 Sewer	SR1			114.00		181.74	
07/18/18	Bill	18 3 Water	WR1			67.74		67.74	
05/01/18	Payment	18 2 Sewer	003 CK 24985773876	MONEYORDER		114.00-	0.00	0.00	
05/01/18	Payment	18 2 Water	002 CK 24985773876	MONEYORDER		67.74-	0.00	114.00	
04/12/18	Bill	18 2 Sewer	SR1			114.00		181.74	
04/12/18	Bill	18 2 Water	WR1			67.74		67.74	
02/01/18	Payment	18 1 Sewer	003 CK 24862819601	MONEYORDER		114.00-	0.00	0.00	
02/01/18	Payment	18 1 Water	002 CK 24862819601	MONEYORDER		67.74-	0.00	114.00	
01/16/18	Bill	18 1 Sewer	SR1			114.00		181.74	
01/16/18	Bill	18 1 Water	WR1			67.74		67.74	
11/03/17	Payment	17 4 Sewer	003 CK 23878616016	MONEYORDER		114.00-	0.00	0.00	

RESOLUTION

#2020-69

AUTHORIZATING THE BOROUGH OF HELMETTA TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT WITH THE COUNTY OF MIDDLESEX FOR PROVISION OF RECYCLING COLLECTION AND MARKETING SERVICES OF DESIGNATED RECYCLABLES

BE IT RESOLVED, that the Mayor and the Municipal Clerk are hereby authorized to sign the Recycling Collection and Marketing Services of Designated Recyclables Agreement.

	<u>Motion</u>		<u>Aye</u>	<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>		<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski			✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 1st day of April 2020.

Sandra Bohinski
Sandra Bohinski, RMC
Municipal Clerk

**RESOLUTION
#2020 - 70**

REFUND OF RENTAL FEES

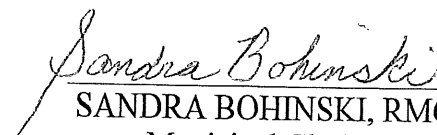
BE IT RESOLVED, that due to their events having to be cancelled at the Community Center, the following be issued a refund of their rental fees:

Ralph Cusano	\$300.00
Yarleen Boden	\$300.00
Travis Retzlaff	\$150.00
Esther Labang	\$300.00

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 1, 2020.


SANDRA BOHINSKI, RMC
Municipal Clerk

RESOLUTION

#2020-71

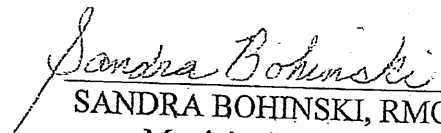
**AUTHORIZING THE BOROUGH OF HELMETTA TO SIGN SUBGRANT
AGREEMENT WITH THE COUNTY OF MIDDLESEX FOR THE CDBG FUNDS**

BE IT RESOLVED, that the Mayor and the Municipal Clerk are hereby authorized to sign the subgrant for CDBG funds.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolán-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 1, 2020.


SANDRA BOHINSKI, RMC
Municipal Clerk

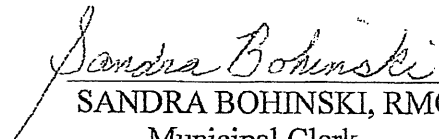
RESOLUTION
#2020-72
PAYMENT OF BILLS

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on April 1, 2020.


SANDRA BOHINSKI, RMC
Municipal Clerk

P.O. Type: All									
Range: First to Last									
Format: Detail without Line Item Notes									
Open: N Void: N Rcvd: Y Held: Y Aprv: N Bid: Y State: Y Other: Y Exempt: Y									
P.O. #	P.O. Date	Vendor	Contract P.O. Type	Amount	Charge Account	Acct Type Description	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice
19-01482	12/26/19	NEW JERSEY FIRE EQUIPMENT CO.							
1	SCOTT#31002267	4500 PSI	B FIRE DEPARTMENT OE	1,148.85	9-01-25-749-020		R	12/26/19	03/27/20
20-00080	02/04/20	MIKE'S TIRE AND AUTO							
1	REPLACE WATER PUMP		B UNIFORM CONSTRUCTION CODE OE	486.18	0-01-22-725-020		R	02/20/20	03/27/20
20-00092	02/11/20	HOME DEPOT							
1	PURPLE BULB		B BUILDINGS & GROUNDS OE	5.97	0-01-26-772-020		R	02/11/20	03/27/20
2	PURPLE FLOOD BULBS		B BUILDINGS & GROUNDS OE	15.94	0-01-26-772-020		R	02/11/20	03/27/20
				21.91					
20-00094	02/11/20	AMERI010 AMERICAN BITUMINOUS							
1	COLD PATCH		B STREETS & ROADS OE	508.50	0-01-26-765-020		R	02/11/20	03/27/20
20-00095	02/11/20	BET01 BETTER LIVING							
1	THERMOSTAT KEYS MADE		B BUILDINGS & GROUNDS OE	7.45	0-01-26-772-020		R	02/11/20	03/27/20
20-00099	02/12/20	BET01 BETTER LIVING							
1	ZIPLOC BAGS FOR WATER SAMPLES		B WATER OPERATING OE	7.58	0-05-55-500-021		R	02/12/20	03/27/20
20-00100	02/12/20	AUTOZ005 AUTOZONE STORES LLC							
1	BATTERY FOR VAN #41		B VEHICLE MAINT-PUBLIC WORKS	248.84	0-01-26-315-020		R	02/12/20	03/27/20
20-00115	02/19/20	JAKES005 JAKE STORAGE CONTAINERS LLC							
1	40' CONTAINER		B BUILDINGS & GROUNDS OE	1,750.00	0-01-26-772-020		R	02/19/20	03/27/20
2	DELIVERY		B BUILDINGS & GROUNDS OE	350.00	0-01-26-772-020		R	02/19/20	03/27/20
				2,100.00					
20-00116	02/19/20	PRE03 PRECISION ANALYTICAL SVCS, INC							
1	JANUARY SAMPLE ANALYSIS		B WATER OPERATING OE	262.00	0-05-55-500-021		R	02/19/20	03/27/20
20-00117	02/19/20	CIR01 CIRCLE JANITORIAL SUPPLIES							
1	55 GALLON BAGS		B BUILDINGS & GROUNDS OE	29.50	0-01-26-772-020		R	02/19/20	03/27/20
2	NEUTRAL FLOOR CLEANER (4GAL)		B BUILDINGS & GROUNDS OE	39.95	0-01-26-772-020		R	02/19/20	03/27/20

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Stat/Chk	Enc Date	First Rcvd Date	Chk/Void Date	Invoice
20-00117	02/19/20	CIR01	CIRCLE JANITORIAL SUPPLIES		Continued						
3	33	GALLON BAGS		27.50	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/19/20	03/27/20		
				96.95							
20-00120	02/19/20	MID10	MIDDLESEX WELDING SALES, INC.								
1	WELDING TANKS RENTAL			109.10	0-01-26-765-020	B STREETS & ROADS OE	R	02/19/20	03/27/20		
20-00121	02/21/20	AUTOZ005	AUTOZONE STORES LLC								
1	BATTERIES FOR 2015 F350			271.68	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	02/21/20	03/27/20		
2	CORES			36.00	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	02/21/20	03/27/20		
3	10FT BLACK CONDUIT			6.33	0-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	02/21/20	03/27/20		
				314.01							
20-00122	02/21/20	HOME DEPOT									
1	MORTAR			18.90	0-01-26-765-020	B STREETS & ROADS OE	R	02/21/20	03/27/20		
2	CONCRETE			9.30	0-01-26-765-020	B STREETS & ROADS OE	R	02/21/20	03/27/20		
3	SMALL MORTAR TUBE			5.97	0-01-26-765-020	B STREETS & ROADS OE	R	02/21/20	03/27/20		
4	4 PK LED BULBS FOR EXTERIOR			34.76	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/21/20	03/27/20		
5	2 PC DRILL SET			229.00	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/21/20	03/27/20		
6	LED 4FT TUBES INTERIOR SHOP			293.76	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/21/20	03/27/20		
7	SONATUBE FOR BOROUGH HALL			13.15	0-01-26-772-020	B BUILDINGS & GROUNDS OE	R	02/21/20	03/27/20		
				604.84							
20-00124	02/24/20	CLA01	CLARKIN & VIGNUOLO, P.C.								
1	1ST QUARTER RETAINER			1,062.50	0-01-21-720-020	B PLANNING BOARD OE	R	02/24/20	03/27/20		
20-00134	03/02/20	USAB1005	USA BLUE BOOK								
1	VALVE BOX KEY 8'			74.95	0-01-26-765-020	B STREETS & ROADS OE	R	03/02/20	03/27/20		
2	FREIGHT			40.00	0-01-26-765-020	B STREETS & ROADS OE	R	03/02/20	03/27/20		
3	D-GRIP HANDLE, COMPACT SHOVEL			57.95	0-01-26-765-020	B STREETS & ROADS OE	R	03/02/20	03/27/20		
4	ROUND POINT SHOVEL			56.95	0-01-26-765-020	B STREETS & ROADS OE	R	03/02/20	03/27/20		
5	SQUARE BLADE SHOVEL			57.95	0-01-26-765-020	B STREETS & ROADS OE	R	03/02/20	03/27/20		
6	D-HANDLE ROUND BLADE SHOVEL			56.95	0-01-26-765-020	B STREETS & ROADS OE	R	03/02/20	03/27/20		
7	D-HANDLE SQUARE BLADE SHOVEL			52.95	0-01-26-765-020	B STREETS & ROADS OE	R	03/02/20	03/27/20		
				397.70							
20-00140	03/05/20	ONE02	ONE CALL CONCEPTS, INC.								
1	REGULAR LOCATES-FEBRUARY			28.56	0-01-26-765-020	B STREETS & ROADS OE	R	03/05/20	03/27/20		

April 1, 2020
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BOROUGH OF HELMETTA
Bill List By P.O. Number

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract PO Type	Acct Type Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00143	03/05/20	CIR01	CIRCLE JANITORIAL SUPPLIES									
			1 C-FOLD TOWEL	21.50	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/05/20	03/27/20		
			2 STAINLESS STEEL CLEANER	23.97	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/05/20	03/27/20		
				45.47								
20-00144	03/05/20	DOGWA005	Dog Waste Depot									
			1 DOG WASTE BAGS	132.99	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/05/20	03/27/20		
			2 TARIFF	11.84	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/05/20	03/27/20		
				144.83								
20-00154	03/11/20	ROS02	THOMAS C. ROSELLI, ESQ.									
			1 PUBLIC DEFENDER-MARCH	300.00	0-01-20-712-020	B	LEGAL SERVICES OE	R	03/11/20	03/27/20		
20-00155	03/11/20	KELSO005	KELSO & BURGESS									
			1 COURT SESSION 3/10/2020	400.00	0-01-25-757-020	B	MUNICIPAL PROSECUTOR OE	R	03/11/20	03/27/20		
20-00157	03/12/20	BET01	BETTER LIVING									
			1 5 OUTLET ADAPTER	13.49	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/12/20	03/27/20		
			2 100FT EXT CORD	38.99	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/12/20	03/27/20		
				52.48								
20-00169	03/25/20	MIDJE005	MID JERSEY MUNICIPAL JIF									
			1 3RD INSTALLMENT	4,864.44	0-01-23-730-020	B	LIABILITY INSURANCE	R	03/25/20	03/27/20		
			2 3RD INSTALLMENT	5,500.00	0-01-23-732-020	B	WORKER'S COMP INSURANCE	R	03/25/20	03/27/20		
			3 3RD INSTALLMENT	5,754.78	0-05-55-500-021	B	WATER OPERATING OE	R	03/25/20	03/27/20		
			4 3RD INSTALLMENT	5,754.78	0-07-55-500-021	B	SEWER OPERATING OE	R	03/25/20	03/27/20		
				21,874.00								
20-00170	03/25/20	ACT01	ACTION DATA SVC, INC									
			1 PAYROLL INVOICE #67887	52.12	0-01-20-705-021	B	FINANCE OE	R	03/25/20	03/27/20		
			2 PAYROLL INVOICE #67887	17.37	0-05-55-500-021	B	WATER OPERATING OE	R	03/25/20	03/27/20		
			3 PAYROLL INVOICE #67887	17.38	0-07-55-500-021	B	SEWER OPERATING OE	R	03/25/20	03/27/20		
				86.87								
20-00171	03/25/20	MON06	MONROE TOWNSHIP UTILITY DEPT.									
			1 FIRE HYDRANT- ACCT# 13052-0	100.00	0-05-55-500-021	B	WATER OPERATING OE	R	03/25/20	03/27/20		
20-00172	03/25/20	COM6825	COMCAST									
			1 ACCT# 8499 05 248 0016825	89.90	0-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	03/25/20	03/27/20		

April 1, 2020
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BOROUGH OF HELMETTA
Bill List By P.O. Number

Page No: 4

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Contract	PO Type	Acct Type	Description	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00173	03/25/20	ACT01	ACTION DATA SVC, INC											
			1 PAYROLL INVOICE# 67960	63.73	0-01-20-705-021		B FINANCE OE			R	03/25/20	03/27/20		
			2 PAYROLL INVOICE# 67960	21.24	0-05-55-500-021		B WATER OPERATING OE			R	03/25/20	03/27/20		
			3 PAYROLL INVOICE# 67960	21.25	0-07-55-500-021		B SEWER OPERATING OE			R	03/25/20	03/27/20		
				<u>106.22</u>										
20-00175	03/25/20	JCP01	JCP&L											
			1 ACCT# 100 117 346 864	197.24	0-01-31-825-020		B ELECTRICITY			R	03/25/20	03/27/20		
20-00176	03/25/20	MCI01	Middlesex Cty Improvement Auth											
			1 SINGLE FAMILY HOUSEHOLD	1,259.26	0-01-43-786-020		B MIDDLESEX CO RECYCLING PROGRAM			R	03/25/20	03/27/20		
			2 BRUSH TO CTY/MUNICIPAL SITE	76.94	0-01-43-786-020		B MIDDLESEX CO RECYCLING PROGRAM			R	03/25/20	03/27/20		
				<u>1,336.20</u>										
20-00177	03/25/20	VER02	VERIZON WIRELESS											
			1 CELL PHONE	71.47	0-01-26-765-020		B STREETS & ROADS OE			R	03/25/20	03/27/20		
20-00179	03/25/20	MAX	MAXIMUM SECURITY SYSTEMS											
			1 COMMUNITY CENTER MONITORING	112.50	0-01-26-772-020		B BUILDINGS & GROUNDS OE			R	03/25/20	03/30/20		
20-00181	03/27/20	PSE01	PSE&G CO											
			1 ACCT# 7242370507	234.18	0-01-31-829-020		B NATURAL GAS			R	03/27/20	03/27/20		
			2 ACCT# 6974157703	350.50	0-01-31-829-020		B NATURAL GAS			R	03/27/20	03/27/20		
				<u>584.68</u>										
20-00182	03/27/20	STA01	STATE OF NJ - PWT											
			1 1QTR2020 WATER TAX	259.40	0-05-55-500-025		B PURCHASE OF WATER			R	03/27/20	03/27/20		
20-00183	03/27/20	SP006	SPOTSWOOD BOARD OF EDUCATION											
			1 APRIL 2020 SCHOOL TAX LEVY	287,887.33	0-01-55-001-288		B SCHOOL TAXES PAYABLE			R	03/27/20	03/27/20		
20-00184	03/27/20	STA17	STAR2STAR COMMUNICATIONS											
			1 TELEPHONE-MARCH (PD)	199.62	0-01-31-827-020		B TELEPHONE COSTS			R	03/27/20	03/27/20		
			2 TELEPHONE-MARCH (FD)	226.20	0-01-31-827-020		B TELEPHONE COSTS			R	03/27/20	03/27/20		
			3 TELEPHONE-MARCH (MUNICIPAL)	339.21	0-01-31-827-020		B TELEPHONE COSTS			R	03/27/20	03/27/20		
				<u>765.03</u>										
20-00185	03/27/20	AMAZ005	AMAZON CAPITAL SERVICES											
			1 INVOICE# 1LG3-1VF9-G1CQ	10.40	0-01-26-772-020		B BUILDINGS & GROUNDS OE			R	03/27/20	03/27/20		

PO #	PO Date	Vendor	Item Description	Amount	Charge Account	Acct Type	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice
20-00187	03/30/20	JCP01	JCP&L										
			1 STREET LIGHTING/ELECTRICITY	1,279.25	0-01-31-826-020		B STREET LIGHTING		R	03/30/20	03/30/20		
			2 STREET LIGHTING/ELECTRICITY	504.99	0-01-31-825-020		B ELECTRICITY		R	03/30/20	03/30/20		
				<u>1,784.24</u>									
20-00188	04/01/20	RET001	TRAVIS RETZLAFF										
			1 COMMUNITY CENTER RENTAL REFUND	150.00	0-01-55-002-294		B COMMUNITY CENTER RENTAL REFUNDS		R	04/01/20	04/01/20		
20-00189	04/01/20	BODEN001	YARLEEN BODEN										
			1 COMMUNITY CENTER RENTAL REFUND	300.00	0-01-55-002-294		B COMMUNITY CENTER RENTAL REFUNDS		R	04/01/20	04/01/20		
20-00190	04/01/20	CUSAN001	RALPH CUSANO										
			1 COMMUNITY CENTER RENTAL REFUND	300.00	0-01-55-002-294		B COMMUNITY CENTER RENTAL REFUNDS		R	04/01/20	04/01/20		
20-00191	04/01/20	LABANG01	ESTHER LABANG										
			1 COMMUNITY CENTER RENTAL REFUND	300.00	0-01-55-002-294		B COMMUNITY CENTER RENTAL REFUNDS		R	04/01/20	04/01/20		
Total Purchase Orders:				40	Total P.O. Line Items:	73	Total List Amount:	324,663.23	Total Void Amount:	0.00			

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	311,298.60	0.00	311,298.60	0.00	0.00	311,298.60
WATER OPERATING FUND	0-05	6,422.37	0.00	6,422.37	0.00	0.00	6,422.37
SEWER OPERATING FUND	0-07	5,793.41	0.00	5,793.41	0.00	0.00	5,793.41
Year Total:		323,514.38	0.00	323,514.38	0.00	0.00	323,514.38
CURRENT FUND	9-01	1,148.85	0.00	1,148.85	0.00	0.00	1,148.85
Total of All Funds:		324,663.23	0.00	324,663.23	0.00	0.00	324,663.23

RESOLUTION
#2020-74


RENEWAL OF CONTRACT WITH ENCON SERVICE COMPANY

BE IT RESOLVED, by the Governing body of the Borough of Helmetta, that the contract with Encon Service Company is hereby renewed and the Mayor is hereby authorized to execute the contract.

	<u>Motion</u>		<u>Aye</u>	<u>Recorded Vote</u>		
	<u>1st</u>	<u>2nd</u>		<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
Dzingleski			✓			
Carolan-Genthe	✓		✓			
Duffy			✓			
Karczewski			✓			
Perez			✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, do hereby certify that the foregoing resolution was duly adopted by the Borough Council of the Borough of Helmetta at a meeting held on the 1st day of April 2020.



Sandra Bohinski, RMC
Municipal Clerk